

DEPARTMENT OF CULTURAL AFFAIRS, CHANDIGARH ADMINISTRATION
DELUXE BUILDING, GROUND FLOOR, SECTOR 9, CHANDIGARH.
E-MAIL: CHD.DCA@GMAIL.COM.

AUCTION FOR THE ALLOTMENT OF TEMPORARY PARKING SITE

No.DCA/2023/...1206

Dated. 09-11-2023

Department of Cultural Affairs, Chandigarh Administration invites e-tender (online tender) from the individuals / Companies / firms / Contractor / Agency / Joint Venture / Consortium for the allotment of temporary parking sites near Kalagram, Chandigarh during the 10 day Chandigarh National Crafts Mela to be held from 1st to 10th December, 2023. The interested parties can apply for the bidding on or before 20.11.2023 upto 2.00 pm. The terms and conditions of the bidding can be seen on the website of Chandigarh i.e. <http://etenders.chd.nic/nicgep/app> or <http://chdca.gov.in>.

-Sd-
Director Cultural Affairs,
Chandigarh Administration

DEPARTMENT OF CULTURAL AFFAIRS, CHANDIGARH ADMINISTRATION

IMPORTANT INSTRUCTIONS:

1. All the instructions contained in the Tender documents are important and required to be complied with.
2. Please ensure to also submit the technical bid along with the original documents such as EMD, Affidavit, Experience certificate, Eligibility Documents and other necessary documents as per tender physically on or before the closing date of bid mentioned in the Tender Notice.
3. The Earnest Money Deposit of Rs.12,500/- is to be submitted in the form of Bank Draft from any of the Scheduled/Commercial banks in an acceptable form, which should be valid for 90 days from the date of opening of technical bid and drawn in the name of the Director Cultural Affairs, U.T., Chandigarh payable at Chandigarh. Earnest Money in any other form is not acceptable and the tender shall be liable to be treated as invalid.
4. Price Bid should be quoted after considering the reserve price of Rs.2,50,000 /-, in the **Electronic Formats only**.

CHECK LIST DULY FILLED IN TO BE ATTACHED WITH THE TENDER

1.	The Bidder shall submit the name of the Individual/firms/Companies/Contractor / Agency / Joint Venture / Consortium Location of its office with complete address both residential and permanent alongwith documentary proof and Mobile / Telephone / Email.
2.	The bidder shall submit the Bid Guarantee (Earnest Money Deposit) of requisite amount of Rs.12,500/- in the form of Bank Draft from any of the Scheduled/Commercial banks in an acceptable form, which should be valid for 90 days from the date of opening of technical bid and drawn in the name of the Director Cultural Affairs, U.T, Chandigarh payable at Chandigarh.
3.	The bidder shall submit the Terms and conditions duly signed/Technical bid and Price Bid quoted in Electronic Format.
4.	The bidder shall submit an affidavit on the Non-judicial stamp paper, duly attested by the Executive Magistrate or Notary Public/Oath Commissioner, regarding non-black listing/non- prosecution of tenderer/firm.
5.	The bidder shall submit the copy of experience certificate or the other documents as required therein the tender document.
7.	The bidder shall submit attested copy of valid PAN/TAN/GST No. issued by the Competent Authority in respect of the tenderer.
8.	Any other relevant information.

Yachinder Singh

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DEPARTMENT OF CULTURAL AFFAIRS, CHANDIGARH ADMINISTRATION
Deluxe Building, Sector 9, Chandigarh.

e-TENDER NOTICE

No..1206
 dated 09.11.2023

Auction for the allotment of temporary Parking sites

Department of Cultural Affairs invites e-tender (on-line tender) from the individuals/Companies/firms/Contractor/Agency/ Joint Venture/Consortium for the allotment of **temporary parking sites near Kalagram, Chandigarh during Chandigarh National Crafts Mela** for a period of 10 days (Ten) on the terms and conditions as specified in the tender documents. The Parking Site can also be inspected by the bidders on any day by contacting Sh. Kulwinder Singh, Asstt. Event Manager, Mob.No. 9056771771. The bidders are advised to inspect the premises and only after inspection, they may quote their rates after going through the reserve price.

1. Tenderers are required to quote their rates for a period of 10 days (Ten days).
2. Tender is required to be submitted online only along with the scanned copies of the required documents and EMD of the requisite amount as per tender documents on or before 20.11.2023 upto 2.00 pm. However, the EMD must be submitted in physical form by way of Demand Draft drawn on any Scheduled/Commercial banks at Chandigarh in favour of Director Cultural Affairs, Chandigarh Administration in the office at Deluxe Building, Ground Floor, Sector 9, Chandigarh on or before day of technical Bid opening i.e 20.11.2023 upto 2.00 pm. Tenders without submission of Earnest Money Deposit and required documents in physical form within the stipulated date and time shall not be considered and shall be rejected out rightly.
3. The Tenderers can download the detailed bid documents from the website **of this office i.e. <http://chdca.gov.in>**. Tender documents completed in all respect duly signed on each page must be uploaded on the e-procurement website (<http://etenders.chd.nic/nicgep/app>) on or before 20-11-2023 upto 2:00 PM. Financial bids of only those bidders will be opened who qualify the technical bid and the date for which will be intimated later on. No tender shall be accepted in physical form under any circumstances.
4. The Director Cultural Affairs, U.T., Chandigarh shall have every right to (a) cancel / withdraw/amend the advertisement or extend the due date at his sole discretion or (b) accept or reject any tender without assigning any reason.
5. The Tenderers can approach in case of any query/clarification regarding e-tendering process on any working day between 10:00 am to 5.00 pm on telephone no. 0172-2740641 (Mr.Ajit) to the Department of Information Technology, Chandigarh Administration, Sector 9 D, Chandigarh.

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Director Cultural Affairs,
 Chandigarh Administration.









**DEPARTMENT OF CULTURAL AFFAIRS, CHANDIGARH
ADMINISTRATION**

Deluxe Building, Ground Floor, Sector 9, Chandigarh.

E-mail: chd.dca@gmail.com.

e- TENDER FOR THE AUCTION OF ALLOTMENT TEMPORARY PARKING

Sites	Rate
1. Adjacent to the Kalagram, Chandigarh.	1. Two Wheeler : Rs.20/- per entry 2. Four Wheeler: Rs.40/- per entry
2. Opposite side Kalagram, (near Petrol Pump) Manimajra, Chandigarh.	

Time Schedule for the bids:

Date of commencement of downloading of bid document	10-11-2023 at 10.00 am onwards
Last date and time for bid submission / uploading of bid in e-procurement platform / ONLINE http://etenders.chd.nic.in	20-11-2023 Up to 2:00 P.M.
Date and time of opening of technical bids	20-11-2023 at 4 :00 P.M.
Date and time of opening of Financial Bids	Will be intimated to technically responsive bidders.
Place of opening of bids and address for communication	O/o Director Cultural Affairs, Chandigarh Secretariat, 3 rd Floor, Sector 9, Chandigarh.
Contact person (in case of any query)	<u>Sh.Kulwinder Singh</u> Mobile No. 9056771771

Note:

- (1) In case the specified last date of opening of the bids is declared a holiday, the bids shall be opened on the next working day at the same time and venue.
- (2) Complete bids shall be uploaded on the e-procurement platform by the Bidders using their user ID and addressed to the Director Cultural Affairs, Chandigarh Administration in the manner as described in the tender documents on or before the stipulated date & time.

Date:

Place:

Full Name of Tenderer

Signature.....

Address.....

Mobile No.....









DETAILED TERMS AND CONDITIONS OF THE TENDER FOR PARKING SITE

A. GENERAL TERMS & CONDITIONS FOR SUBMISSION OF TENDER

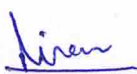
E-bids are invited online for auction of allotment of temporary parking during the Chandigarh National Crafts Mela to be held from 1st to 10th December, 2023, Chandigarh (10 days).

The parking site shall be allotted on "As is and where is basis." No extra facility will be provided at any later stage. It is also intimated that the readiness of the parking sites will be made by the successful bidder at its own level after taking over the possession of the premises. As such the prospective bidder may inspect the sites before participating in the bid meticulously.

Tender(s) should be uploaded upto the date and time as indicated in the Tender Notice.

- i) The tender will be in three parts i.e. EMD, Technical Bid and Financial Bid separately.
- ii) The e-Tender must be accompanied by the scanned copy of Bank Draft (as EMD) drawn on any Scheduled/Commercial Banks at Chandigarh in favour of Director Cultural Affairs, Chandigarh Administration. The EMD (original Bank Draft) should be physically submitted by the tenderer in the office of Director Cultural Affairs, Chandigarh Administration, Deluxe Building, Ground Floor, Sector 9, Chandigarh before the last date of opening of technical bid upto **20-11-2022 (2:00 PM)**.
- iii) The Technical Bid and Financial Bid should be uploaded on the website only as indicated in the Tender Notice. The Technical Bid should contain the technical details like status of the bidder, address, telephoneNo., experience, details of EMD and any other relevant information as per tender documents.
- iv) Financial Bid will contain only the Financial Bid (rates) as per the BOQ. Consequently, Technical bid will be opened only of those bidders whose bid security is found correct. After scrutiny of the information received in Technical Bid, clarifications, if any, where ever necessary, will be obtained from the party. The Director Cultural Affairs, Chandigarh Administration reserves the right to get the existing premises being run by the tenderer inspected as part of the Technical Bid analysis. After necessary appraisal of the party's experience and technical expertise, technical short-listing will be done.
- v) Financial bids of only those bidders will be opened who qualify the technical bid and the date for which will be intimated later on.
- vi) The successful bidder shall deposit the rest of the amount in the shape of Bank Draft drawn on any Scheduled/Commercial Banks at Chandigarh in favour of Director Cultural Affairs, Chandigarh Administration within three days (from the date of opening of Financial Bid).
- vii) The Director Cultural Affairs, Chandigarh Administration reserves discretion/right to consider the claim of H2 at the rates of site quoted by H1 and to consider offering the allotment of the site at the rate quoted by the highest bidder.
- viii) The Reserve price of the parking site is fixed at **Rs.2,50,000/- for 10 days**. Bids below the minimum reserve price shall not be accepted under any circumstances.
- ix) The bidder shall submit an undertaking on stamp paper of Rs.15/- that he/his/firm has not been blacklisted by Chandigarh Administration or any other authority to participate in the tender as per specimen enclosed.
- x) The validity of tender shall be for 30 days from the date of receipt of the bid.
- xi) In case bidder withdraws its offer within the validity period, submit forged









documents/fake documents or do unethical/un-business like activity, do not submit performance security, EMD of the bidder will be forfeited and other punitive action, as deemed fit, will be taken.

- xii) Each page containing terms and conditions of the tender should be signed by the bidders/tenderers with stamp of the firm and thereafter scanned copies thereof be uploaded.
- xiii) Director Cultural Affairs reserves every right to (a) cancel / withdraw / amend the advertisement or extend the due date at his sole discretion or (b) accept or reject any tender without assigning any reason.

2. EMD (Earnest Money Deposit)

EMD is to be submitted in physical form by way of Bank Draft drawn on any Scheduled/Commercial banks at Chandigarh in favour of Director Cultural Affairs, Chandigarh Administration in the office of Director Cultural Affairs, Deluxe Building, Ground Floor, Sector 9, Chandigarh on or before the last date and time of submission of technical bid.

The EMD of the un-successful bidders shall be returned after the allotment of site. The EMD of the successful tenderer shall be returned or adjusted after furnishing the security deposit. In case, the successful bidder backs out, the Earnest Money Deposit shall be forfeited and the bidder shall be black listed for any future contract.

3. ELIGIBILITY OF BIDDER:

TECHNICAL QUALIFICATION

The bidders having the experience of 2 (Two) years in Govt./ Undertaking / Corporation/Pvt. organization parking.

The proof of experience certificate/ copy of allotment letter must be attached with the bid. The bids received without experience certificate shall be liable to be rejected straightway.

4. DISQUALIFICATION/BID REJECTION

- i) Tenders without submission of Earnest Money Deposit through Bank Draft and required documents in physical form within the stipulated date and time shall not be considered and shall be rejected outrightly.
- ii) Incomplete/Conditional/telegraphic tender/tender received through fax, tenders without earnest money and receiving after due date and time and submitted, not in the prescribed manner shall not be entertained.

5. PERIOD/TERM OF CONTRACT

The license shall be for a period of 10 days.

Yashvinder Singh

Arjun

Arjun

Arjun

6 TERMS AND CONDITIONS OF THE CONTRACT:-

- i) The licensee shall take possession of the premises immediately after the award of letter of intent (LOI).
- ii) The licensee shall be responsible to protect the Govt. property in his/her possession during the license period from any damage or loss. The site/ parking site will be kept in a proper state of cleanliness and adhering to rule and guidelines of the Competent Authority to the satisfaction of the licensor or his office and servants duly authorized by the licensor in this behalf. The Licensee shall pay for damage done by him/her or his/her servants or agents during the period of license to the property of the licensor.
- iii) The Department of Cultural Affairs shall not be responsible for any theft/damage to the vehicle before, during and after parking hours, even though the parking token was issued.
- iv) The licensee shall not use the parking sites/premises for the purpose other than for which license has been given.
- v) The licensee shall display the list of rates of parking as approved by the department at entry gate as well as exit point in such form and manner as per the satisfaction of licensor and the licensee shall be allowed to issue slips at the entry point to the customer. The rates of parking has been fixed and should not be charged above the fixed rates:

Sr. No.	Items	Duration Time	Rate fixed for parking
1.	Two wheeler	From 10:30 am to 9:30 pm	Rs.20/- per entry
2.	Four Wheeler		40/- per entry


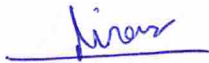

- vi) Overcharging shall lead to invoking of penalty clause and repeated incidence of overcharging may lead to cancellation of the contract also.
- vii) The licensee shall also issue slips at entry point of parking site depicting the rate of parking. However, the licensee should ensure that all the vehicles should be parked at allotted / earmarked spaces only.
- viii) The licensee shall obtain all the required permissions/license if any, required from concerned authorities for running the above parking site at his own level and shall obey all the rules/regulations applicable from time to time in this regard.
- ix) The licensee shall ensure good behaviour of his and her employees with the public and Inspecting Officer of the Department.
- x) The licensee shall ensure that the public should not face any problem to park their vehicles in the parking site.
- xi) The licensee shall ensure that the vehicle so parked in the premises in proper manner and the public way is clear. The licensee shall depute necessary manpower inside the parking area for this purpose.
- xii) The licensee shall at all the times without any hindrance, permit the duly authorized officers, servants of the Govt. to enter into and upon the premises for the purpose of inspection and enforcing all the terms and conditions of this license.
- xiii) No obnoxious trade shall be carried on in the premises.
- xiv) Children below 18 years of age will not be employed under any circumstances.

- xv) No other activity than the parking shall be allowed to be carried from allotted premises.
- xvi) The Licensee shall submit a passport size photograph along with specimen signatures and ID proof of himself and all his manpower deployed on allotted site. No unauthorized person to be deployed by him.
- xvii) The licensor reserves the right to impose the penalty/fine on breach of any of the terms and conditions of the license up to a maximum amount of **Rs.20,000/-**.

7 **EXIT CLAUSE/TERMINATION CLAUSE**

- i) In case of breach of any of the terms and conditions of this deed by the licensee, the licensor may terminate the license without any notice and grant the license to other party at the risk of licensee.
- ii) In case of any dispute, decision of the Director Cultural Affairs will be final.

Sd-
Director Cultural Affairs,
Deluxe Building, Ground Floor,
Sector 9, Chandigarh



UNDERTAKING BY THE BIDDER ON STAMP PAPER OF Rs. 15/- DULY ATTESTED FROM THE EXECUTIVE MAGISTRATE 1ST CLASS/NOTARY PUBLIC.

1. I, Sh. _____ S/o Sh. _____ working as _____ in the firm namely M/s _____ is duly authorized to apply for this Tender.
2. I, the undersigned, have read and understood the above detailed terms and conditions as well as Tender Notice and undertake to abide by them.
3. I undertake that the I/my firm/bank/company/firm has not been blacklisted prosecuted by the Central/UT/State Government/ undertaking/Board/ Corporation/Authority/ Court of Law.
4. I hereby undertake and declare that no criminal proceeding is pending against the undersigned/tenderer/firm/company anywhere in India and no dues/ outstanding of any of the Central/UT/State Government/Organization/Boards / Corporation against the tenderer/deponent/firm/company at the time of applying this tender.

Signature of the Tenderer.....
 Name of the Tenderer
 Address.....
 Tel/Mob No.
 Email Address
 PAN/TAN No.